

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on September 26, 2012 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by John Brunini chairman.

Those present were:

J. Brunini	C. Santore
R. Baker	A. Zorzi
H. Bertonazzi	M. Testa Jr.
C. Mielke	S. Testa
F. Soto	R. Smith
S. Woshnak	D. Yoder
J. DuBois	

Chairman Brunini asked Steve Testa of Romano, Hearing, Testa & Knorr to present the Audit for the BBMUA for the period ending December 31, 2011 to the board for approval. Mr. Testa explained in detail the report for their review and discussion. He also informed the board members that the MUA's finance committee met prior to the meeting and were in approval of his audit report. Overall there were no findings or recommendations included in the audit report and Mr. Testa stated that the staff should be commended for a job well done.

Chairman Brunini noted that we have a very tight budget this year due to the money that was spent on the property and the project. We will also have a very tight budget next year as well for the same reasons.

m/Baker s/Mielke to adopt Resolution R-20-12 a resolution whereas, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and whereas, the annual report for the fiscal year ended December 31, 2011 has been completed and filed with the Borough of Buena Municipal Utilities Authority pursuant to N.J.S.A. 40A:5A-15. m/passed

The adopted Audit of the BBMUA for the period ending December 31, 2011 can be found on the BBMUA website.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board of the updated calculation of the maximum allowable connection fee to the water system as of December 31, 2011. The computed maximum allowable connection fee in accordance with the formula provided in statute N.J.S.A. 40:14B-21 as of December 31, 2011 is \$2,132.00 per unit.

Mr. Testa also informed the board of the updated calculation of the maximum allowable connection fee to the sewer system as of December 31, 2011. The computed maximum allowable connection fee in accordance with the formula provided in statute N.J.S.A. 40:14B-22 as of December 31, 2011 is \$7,133.00 per unit.

Robert Smith of Remington, Vernick & Walberg brought along Dennis Yoder also of Remington, Vernick & Walberg to discuss some of the issues at hand with the sewer plant upgrade project that we are encountering. Most important being the generator issue and debits and credits. A decision needs to be made in regard to the generator and a few other allowance items such as the emergency eye wash station and spare non potable water pump. The board wants an answer from Remington, Vernick & Walberg and the USDA regarding the funds necessary to cover these items. We need to know if we must go through the general contractor for these items or if we are able to purchase these things outside of the contract. The BBMUA's solicitor is going to review the contract and make sure there are provisions in the contract that will allow us to purchase some of these options from someone other than the general contractor.

Mr. Yoder also touched base on the proposed well #4 issue that has been discussed at the past meeting and whether the need is there to proceed with pursuing this issue at the current time. It was decided that at the present time there is no need to pursue this avenue. If we have problems with one of our existing wells you can put in a replacement well without having to wait.

Michael Testa Jr. of Testa, Heck, Scrocca & Testa sent a letter to Christopher Baylinson the attorney for Ralph Laks of Minotola Estates regarding the pump station being turned over to the BBMUA.

Mr. Testa also informed the board of the meeting that was held with board members Charles Mielke, James DuBois and plant superintendent Alan Zorzi regarding the leasing of the Donato property. Mr. Testa's recommendation is that this be put out to bid. Extensive research was done in coming up with a fair rate per acre as well as other items such as installation of a well, property clean up etc..

m/Baker s/Mielke to allow the solicitor to put a lease agreement together pertaining to the leasing of the Donato property.

m/passed

m/Mielke s/Baker to approve the treasurer's report as read.

m/passed

BBMUA Secretary/Treasurer, Cheryl Santore, notified the board that our tape backup drive in the office is no longer working. She contacted our IT company Barber Consulting and his recommendation is to replace the tape backup drive with two hard drive backups. The total cost involved will be approximately \$287.98 for both drives and another \$30.00 for the licensing software that runs the backup program. It was suggested by Sharon Woshnak that Ms. Santore look into an off site backup company and compare the pricing and reliability with that of the hard drive backup Mr. Barber is recommending. Chairman Brunini recommended that the decision be left up to the IT personnel and Ms. Santore as time is of the essence with our current backup not working properly.

m/Baker s/Mielke to accept the minutes of the last regular meeting held on August 22, 2012.

Baker-yes, Bertonazzi-yes, Mielke-Abstain, Soto-Yes, Brunini-yes m/passed

Plant Superintendent, Alan Zorzi informed the board that we will need new internet IP addresses for the upgrade to the plant. We will need 10 total new addresses. If the BBMUA stays with Verizon internet it would cost us \$260.00 per month. Comcast internet will cost us \$142.00 per month. We will be able to have more IP addresses for less cost if we change internet providers from Verizon to Comcast. We will look into having Atlantic County host our email free of charge and will eliminate Verizon email addresses over a period of a few months.

m/Mielke s/Baker file all correspondence sent out for review without reading number 1 through number 13.

m/passed

m/Baker s/Mielke to pay all bills presented for the month of September.

m/passed

The next regular meeting will be held on October 10, 2012 at 7 p.m. if necessary

m/Soto s/Mielke to adjourn the meeting 8:22 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary